



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 6/17/22

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**
 Address : 718 Bumatay St. Mandaluyong City, Manila
 Type of Business: Merchandising Business
 TIN#: 002-332-000-000 VAT Reg.
 Tel. No. : 075-515-3306/0917-556-8680

PR No.: 2022-04-097
 PO No.: 2022-220
 Date: 5/13/2022
 Mode of Procurement: Direct Contracting

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: 30 Calendar Days
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
11	pcs	CUTTING STICK, for 4305 ***** Purpose: for PPMP 1st Qtr 2022	4	500.00	2,000.00

(Total Amount in Words) Two Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

[Signature]
 DR. MURRAY P. MOHAMMED
 DR. ARMEE N. ROSEL

VP, Research & Extension Services
 Authorized Official *[Signature]*

Conforme:

[Signature] 05/13/22
 WILSON G. NARRO

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: COPYLANDIA OFFICE SYSTEMS CORP.
 Bank Account Number: 0051426452
 Bank Name: LBP
 Bank Address: MAKATI CITY



Funds Available:

[Signature]
 IASPERA YAUDER, CPA
 Budget Officer

ALOBS No.: 02-10-101-22-05-096
 Amount: ₱ 2000

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date : August 24, 2020

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ok posted 5/18/22



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DR. MURPHY P. MOHAMMED
~~DR. ARMEE N. ROSEL~~

VP, Research & Extension Services

Authorized Official

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-102 (01-22-05) 82915

Amount: ₱ 2000

No.: TSU-PRO-SF-09

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