



REQUEST FOR QUOTATION (RFQ) No. 471-2022

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Shopping** for the items stated below, in accordance with **Section 52.1(b)** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2022-09-262 (BAASO)	VARIOUS OFFICE SUPPLIES	333,000.00

Purpose: for APP 2022 3rd Quarter.

Philgeps Posting: Active Date: 9-16-22 Closing Date: 9-21-22 Category: Office Supplies Reference No.: 923041

Interested suppliers are required to submit the following documents:

- | | |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input checked="" type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration | <input type="checkbox"/> Omnibus Sworn Statement |
| | <input type="checkbox"/> Brochure, if applicable |

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University (045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expandable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 9-21-22 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com / julietelaineacuna@yahoo.com / javy_carlos@yahoo.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 9/14/22
 RFQ No. 471-2022
 PR No. 2022-09-262 (BAASO)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	PACK	LAMINATING FILM, 111X154 250 MICRON (100PCS/PACK)	5		
2	PCS	PAPER, VELLUM, 8-1/2"x13", 180GSM, WHITE	20000		
3	PACK	PHOTO PAPER, SATIN, A4, 230GSM (20SHEETS/PACK)	80		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

Form No.: TSU-PRO-SF-06	Revision No.: 06	Effectivity Date: March 5, 2020	Page 2 of 2
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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9023541
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Office Supplies
Area of Delivery Tarlac

Solicitation Number: 471-2022 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Office Supplies and Devices Approved Budget for the Contract: PHP 333,000.00 Delivery Period: 30 Day/s Client Agency:	Status Pending Associated Components 3 Bid Supplements 0 Document Request List 0 Date Published 16/09/2022 Last Updated / Time 15/09/2022 16:35 PM Closing Date / Time 21/09/2022 13:00 PM
Contact Person: Juliet Elaine Acuna Canvasser Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-045-6068157 julietelaineacuna@yahoo.com	

Description

for BAASO use

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	LAMINATING FILM	111X154 250 MICRON (100PCS/PACK)	5	Pack	9,000.00
2	PAPER VELLUM	8-1/2"x13", 180GSM, WHITE	20,000	Piece	300,000.00
3	PHOTO PAPER	SATIN, A4, 230GSM (20SHEETS/PACK)	80	Pack	24,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Juliet Elaine Acuna
Date Created 15/09/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.