



# WORK ORDER

**DELIVERY DUE DATE:** 6-19-23

Procurement Unit  
Tel No.: 045-606-0142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**  
Address : **San Sebastian Village Phase 3, Tarlac City**  
TIN : **007-290-469-000 VAT REG.**  
Tel. No. : **045 - 9821814**

Work Order No.: **2023-109**  
Date : **05/25/2023**  
JO No. : **2023-120**  
Date : **05/10/2023**

Mode of Procurement: **Small Value**  
Mode of Payment: **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendars days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Award and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: PRINTING SERVICES</b> Printing of The Work's Newsletter 1300 copies, 56 pages, Spread - Size 18"x12", Fold - Size 9"x12" *****	70,200.00	<b><u>70,200.00</u></b>

COMMISSION ON AUDIT - TSU

(Please read carefully at the back hereof)

Charge to: 02-202441  
ROA No.: 2023-05-1791  
CONFORME & RECEIVE COPY:

RECEIVED  
MAY 30 2023

**A.C. MENDOZA PRINTING COMPANY INC.**  
Firm/Dealer/Supplier/Contractor  
05-20-23

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official