



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 12-27-22

Supplier : **IMM BRAKE CLUTCH & PARTS & GEN. MDSE.**  
 Address : Romulo Blvd, Tarlac City, Tarlac  
 Type of Business : Merchandising  
 TIN No. : 105-362-023-000  
 Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2022-10-330  
 PO No.: 2022-586  
 Date: 12/01/2022  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 20 Calendar Days

Date of Delivery:

Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	<b>Fully Synthetic Engine Oil, 5w-30</b>	13	780.00	10,140.00
3	ltrs	<b>Fully Synthetic Engine Oil, 5w-30</b>	10	780.00	7,800.00
4	pcs	<b>Oil Filter, C-304</b>	1	450.00	450.00
***** Purpose: FOR MAINTENANCE SERVICE OF HINO BUS JM 3644					<b><u>18,390.00</u></b>

(Total Amount in Words) Eighteen Thousand Three Hundred Ninety Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE  
 Vice President for Administration  
 Authorized Official

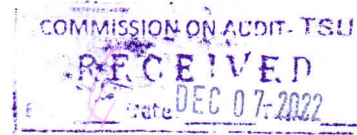
Conforme:

*[Signature]*  
 12-27-22

**IMM BRAKE CLUTCH & PARTS & GEN. MDSE.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Office

ALOBS No. : 02-101101-2022-12-1651  
 Amount : ₱ 18,390 -