



PURCHASE ORDER

DELIVERY DUE DATE: 01/17/24

Procurement Unit
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **CRAYOLA ATBP. (STAPLER'S INC.)**
Address : **F. Tañedo St., San Nicolas, Tarlac City**
Type of Business : **Merchandising**
TIN No. : **439-392-896-000 VAT Reg.**
Tel. No. : **0917-514-2529**

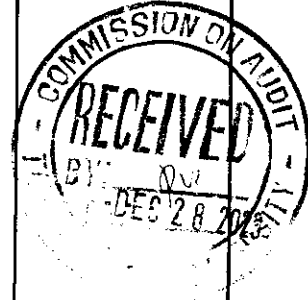
PR No.: **2023-11-464**
PO No.: **2023-675**
Date: **12/19/2023**
Mode of Procurement: **Shopping**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **20 calendar days**
Date of Delivery: Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	ream	BOND PAPER, Long Size, 70 gsm, Substance 20 LONG FOLDER ***** <i>Purpose: College of Science-Long term Extension Program</i> <i>(Services Supplies -COS Angat 4k Program Under Approved</i> <i>University 1st Community Development Projects and</i> <i>Capacity Building for Project Implementation</i>	10	245.00	2,450.00
7	piece		50	7.00	350.00
					2,800.00



(Total Amount in Words) Two Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme: *[Signature]* 12/28/23

CRAYOLA ATBP. (STAPLER'S INC.)

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

[Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: **02-206441-2023-12-7075**
Amount: **2,800.00**